

TRINITY EPISCOPAL PRESCHOOL



COVID-19 2021-22 GUIDELINES

*DUE TO THE UNCERTAINTY OF THE VIRUS,
THIS DOCUMENT IS SUBJECT TO CHANGE AT ANY TIME.
UPDATES WILL BE PROVIDED AS NECESSARY.*

TRINITY EPISCOPAL PRESCHOOL COVID-19 2021-22 GUIDELINES

*DUE TO THE UNCERTAINTY OF THE VIRUS,
THIS DOCUMENT IS SUBJECT TO CHANGE AT ANY TIME.
UPDATES WILL BE PROVIDED AS NECESSARY.*

Trinity Episcopal Preschool guidelines are based upon recommendations from the CDC, FL Dept. of Health, and FL Dept. of Children and Families.

Upon arrival, all children and staff will be screened for any observable illness, including cough or respiratory distress, or fever.

SYMPTOMS OF COVID-19

As published by the Florida Dept. of Health, the following are noted as symptoms of Covid-19:

Fever (100.4 or higher)
Cough
Shortness of breath or difficulty breathing
Chills
Vomiting or diarrhea
New loss of taste or smell
Sore throat
Muscle or body aches
Fatigue
Headache
Congestion or runny nose

SOCIAL DISTANCING STRATEGIES

- Small group ratios of teacher to children.
- Limit the mixing of children.
- Children are to be spaced out during snack and lunch.
 - Children are to have individual snacks and lunches and are not to share.
- Classroom activities will be spaced out as best as possible.

CLEANING AND DISINFECTING EFFORTS

- Children will wash their hands upon entering the classroom each morning.
- Routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched, especially toys.
- Toys that children have placed in their mouths or otherwise contaminated by body secretions and excretions will be set aside and sanitized.
- Intensified hand washing used throughout the day for staff and children.
- Rooms, including furniture and toys, are cleaned and disinfected daily.
- A thorough cleaning is done by a professional company weekly.
- Children are given individual supplies to limit spread of germs.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
- Changing of air filters every three months.

NAP-TIME

- Bedding (sheets & cots) is made of washable materials.
- Cots are labeled for each child.
- The children's naptime cots will be spaced out as much as possible.
- Cots are cleaned on a regular basis.
- Each child's bedding is kept separate and is stored in individually labeled bags.
 - One bag per child will be provided.
 - Sheets & blankets will be sent home on Friday to be cleaned and returned on Monday.
- Other than the child's blanket, no other bedding from home is allowed.
 - If it is necessary for a child to have a small stuffed animal to help him/her sleep, it must fit into a zip-lock bag, labeled with the child's name.

BIRTHDAY PARTIES

- If providing a special snack for your child's birthday, the treat must be store-bought and sealed.
- Discuss arrangements with teacher prior to the date.
- As always, please consider food allergies.

GUIDELINES FOR ONSET OF ILLNESS AT SCHOOL

Child

- We will send children home for fever or *excessive* runny noses, coughing, irritability, diarrhea, and any other symptoms we feel detrimental to the well-being of everyone.
 - If your child has a medical condition that involves cold-like-symptoms and is not contagious, a doctor's note is required stating this, so he/she may return to school.
- If a child becomes sick during the day, the teacher will remove child to the designated isolation room, where the child will be kept comfortable until the family can arrive.
- The family will immediately be called and a request for immediate pick up will be made.
- If your child has a FEVER ONLY with no other symptoms, he/she must stay home from school until fever free for 24 hours **without the aid of a fever reducer.**
- **If a child has two or more symptoms of Covid-19, the student must stay home for 14 days and have no continuing symptoms before being allowed back in school OR**
 - ***The child may return sooner with a negative Covid test OR a doctor's note clearing him/her of any contagious illness AND with coordination by the school director.***
- If a child is sent home from school with a fever, ENROLLED SIBLINGS, must be sent home as well.
 - *If the siblings show NO symptoms within 24 hours, the siblings may return to school*

Employee

- Employees who appear to have symptoms (i.e., fever, cough, or shortness of breath) upon arrival at work or who become sick during the day should immediately be separated from children, co-workers, parents, visitors, and be sent home.
- **If an employee has two or more symptoms of Covid-19, the employee must stay home for 14 days and have no continuing symptoms before being allowed back to work OR**
 - ***The employee may return sooner with a negative Covid test OR a doctor's note clearing her of any contagious illness AND with coordination by the school director.***

GUIDELINES FOR ONSET OF ILLNESS AT HOME

Child

- If your child is generally not feeling well, please keep him/her at home.
- If your child has a FEVER ONLY with no other symptoms, he/she must stay home from school until fever free for 24 hours **without the aid of a fever reducer**.
- If your child exhibits **2 or more symptoms** consistent with covid-19, you may not send your child to school.
- **If a child has two or more symptoms of Covid-19, the student must stay home for 14 days and have no continuing symptoms before being allowed back in school OR**
 - ***The child may return sooner with a negative Covid test OR a doctor's note clearing him/her of any contagious illness AND with coordination by the school director.***
- If a child stays home from school with a fever, ENROLLED SIBLINGS, must stay home as well.
 - *If the siblings show NO symptoms within 24 hours, the siblings may return to school*

Employee

- Stay home.
- Notify the director with as much notice as possible.
- Stay away from others as much as possible.
- If symptoms continue or worsen, the staff member may not return to work.
- **If an employee has two or more symptoms of Covid-19, the employee must stay home for 14 days and have no continuing symptoms before being allowed back to work OR**
 - ***The employee may return sooner with a negative Covid test OR a doctor's note clearing her of any contagious illness AND with coordination by the school director.***

Family member

- If caring for a sick (*not Covid-related*) household member, monitor your and your family's own health.
- For any additional questions about their care, contact their healthcare provider or state or local health department.

CHILDREN/STAFF WHO HAVE HAD CLOSE CONTACT WITH A PERSON WHO HAS BEEN DIAGNOSED WITH COVID-19 OR HAS SYMPTOMS AND SUSPECTS COVID-19.

- Children and staff must stay home, notify the director, quarantine for 14 days, and follow CDC recommendations

IF TRINITY EPISCOPAL PRESCHOOL HAS A CASE OF COVID-19

- Families and staff will be notified of the exposure.
- The confirmed case will be reported to the local health department.
 - The local health department will investigate, and the Preschool will follow their recommendations.
- Identify what days the child/staff member attended/worked during that time.
- Determine who had close contact with the child/staff member at the program during those days.
- Close off areas used by the individuals with COVID-19
- Exclude the children from school who are determined to have had close contact with the affected child/staff member for 14 days after the last day they had contact with the affected child/staff member.
 - After the 14 days, if the child and their family remain symptom-free, they may return to the preschool.
 - Teachers, like healthcare workers, are Essential Workers and as long as the teacher has **no** symptoms, she may continue to work with a mask. The moment a symptom appears, the teacher must stay home or leave the campus immediately.
- Wait 24 hours or as long as practical before beginning cleaning and disinfection of classrooms to minimize potential for exposure to respiratory droplets.
- If a child or employee is confirmed to have COVID-19 infection, administration will abide by the Americans with Disabilities Act (ADA) and maintain confidentiality.

CHILDREN/STAFF WITH COVID-19 WHO HAVE HOME-ISOLATED CAN STOP ISOLATION WITH THESE CONDITIONS

- Children and staff can return to Trinity Episcopal Preschool after these three things have happened:
 - At least 10 days have passed since symptoms first appeared
 - No fever for at least **48 hours** (that is two full days of **no fever without the use of medicine that reduces fevers**)
 - Other symptoms have ceased (constant cough, shortness of breath, diarrhea, etc.)
- Persons with laboratory-confirmed COVID-19 who have not had **ANY** symptoms may discontinue isolation when at least 10 days have passed since the date of their first positive COVID-19 diagnostic test and have had no subsequent illness provided they remain asymptomatic. For 3 days following discontinuation of isolation, these persons should continue to limit contact (stay 6 feet away from others and wear a face mask).

TUITION

- As stated in the Parent Handbook - *All fees including monthly tuition, camp, before and after care are due regardless of sickness, vacation, holiday breaks, weather related closings, state and local mandated closings, or any unforeseen circumstance that Trinity deems unsafe for our children, staff, and families.*

*DUE TO THE UNCERTAINTY OF THE VIRUS,
THIS DOCUMENT IS SUBJECT TO CHANGE AT ANY TIME.
UPDATES WILL BE PROVIDED AS NECESSARY.*